Q391

User Guide

www.micromax4life.com

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Read Me First

- Please read all safety precautions and this manual carefully before using your device to ensure safe and proper use.
- The descriptions in this manual are based on the default settings of the device.
- Available features and additional services may vary by device, software or service provider.
- Functions, features, and other products may vary based on the country, region, software or hardware specifications. Micromax is not liable for performance issues caused by third-party applications.

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Android 5.0

Micromax Q391 comes with Android 5.0, Lollipop. With a new interactive home screen, a new notification system, improved Google integration, a media experience better and faster. Enhancements have been made in various sections, such as slider, notifications, and recent applications to make your experience better. Find some useful/ new features that have been introduced in Android 5.0.

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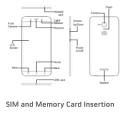
Understand Your Phone



SIM and Memory Card Insertion

Your Q391 is a dual SIM phone with expandable memory. This handset supports micro SD card.

Switch off your phone before SIM/memory card insertion/removal, and insert the cardform the slots correctly.

① Switch off your phone and remove the rear cover, as illustrated below.

② Insert the SIM cardform the card slot(s).

③ Insert the memory card in the memory card slot.

① Please keep the SIM card out of the reach of children.

Your card and the contacts are vulnerable to damage due to scratching or bending. Therefore, be careful when inserting or removing the cards.

Using incompatible memory cards with this device (incompatible memory card) may damage the card in the device and corrupt the data stored in the card.

Handset Keys

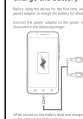
Power Key

- **Turn On** - Press the Power key for 3-4 seconds.
- **Wake up the Screen** - Firmly press the Power key to wake up the screen or to turn off the screen.
- **Turn Off** - Hold down the Power key for 3-4 seconds. Then, tap the Power Off option in the pop-up menu to turn off the phone.
- **Quick Options** - Press up the screen first. Now, press the Power key for 2 seconds to view quick options.

Volume Keys

Adjust the in-call, media, and ringtone volume. The volume bar is available on the right side of the device.

Navigation Keys



Home Key

- Opens a menu with items that affect the current or recent applications.
- While you are on the home screen, tap to view recent activities.
- Long tap to open the most recently used applications.

Menu Key

- Opens the Home screen. If you are viewing any of the extended home screens, opens the main default Home screen.
- Long tap to open Google Now.

Back Key

- Takes you to the previously opened screen until you leave the application.
- If the onscreen keyboard is open, closes the keyboard.

Charge the Battery

Before using the device for the first time, we recommend you to use the power adapter to charge the battery for atleast 3 hours.

Connect the power adapter to the power socket and the USB cable, as illustrated in the following image.

When boxed and the battery level and charging status icons displayed in the upper-right corner of the screen.

Use only, Micromax chargers and cables. Other/ chargers or cables can create the battery to explode or damage your device. This may invalidate your phone warranty.

Home Screen

You can personalize your home screen with shortcut icons, widgets, and more. Your home screen extends beyond the screen you see when you first turn on the phone. You can add items to the extended home screen by sliding left from the right-edge of the screen until a new screen appears. Your Q391's home screen can be extended to five screens. Widgets, shortcuts, and folders are placed on Google Now panel or right on the home screen to store the most accessed home screen.

In the bottom panel, there will be the launcher icons for you to open different sections in the phone. Install the applications launched in the Applications section. Frequently used applications can be placed in the dock and hotlists section (Launcher Icon and then you can Add/ edit, Change, or remove it with ease.

Drawer Menu Menu Widgets...

Widgets allow placing application shortcuts on your home screen. You can also add widgets to your home screen. Widgets are small apps that provide shortcut on the home page, and access from shortcut menu as available widgets by capping on from the home screen and then tapping **Widgets**.

Application Launcher

Application Launcher or Applications menu is available right in the middle of the home screen bottom panel.

Tap to view all, install and manage applications in the application menu, sort and hide/ unhide application to take it to the home screen, release the hold in place and also delete/ location on the home screen.

Account Configuration

Google Account

Go to → → Gmail

Gmail is Google's email service. Your smartphone may require you to sign in to your Gmail account. If you do not have an existing Gmail account, you can easily sign up and create a new account from the Gmail wizard in your phone.

Configuring Gmail account will not only allow to send and receive emails but also will allow to access your Google contacts, Google Calendar, Google Drive, Google Account, Changing your hangout and setting Gmail (or Gmail) cannot get easier! In addition to this, your Gmail account lets you take full advantage of Google services on your phone. Configure your Google account and the hangout to get up to speed and sync your preferences and data or some applications enabled by Google.

Network connection is required for a successful Gmail account configuration.

Other Accounts

In addition to Gmail, you can configure other email accounts from:

→ → **Accounts** → **Add account**

Also, you can download desired email application from the Play Store and access emails from the respective application.

Notifications

Notifications get listed in the notification panel for all events, such as missed calls and text messages, as and when they happen in the device. Notifications are listed in the notification panel in the order of time.

Open Notification Panel

Swipe down to open the notification panel.

Close Notification Panel

Swipe up to close the notification panel.

View Application Details

Long tap on any notification to view the application details such as version, check app storage and permissions.

Clear All Notifications

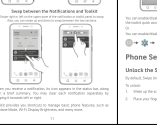
Use this, one to clear all the notifications.

Open Toolbar Panel

Use this feature to swap about the toolbar quick access panel.

Swap Between the Notifications and Toolbar

Swipe down with two fingers to swap between the notifications and toolbar.



When you receive a notification, its icon appears in the status bar, along with a brief summary. You may read each notification separately by opening the notification.

Gmail provides you shortcuts to manage basic phone features, such as Airplane Mode, Wi-Fi, Display Brightness, and many more.

Gravity Sensor

Your phone has gravity sensor to detect gravity and display correct orientation based on the motion.

You can manually enable the auto rotate feature from:

→ → **Display** → **When device is rotated**

Phone Security

Unlock the Screen

By default, Swipe Gesture is your unlocking key/mode.

To unlock:

1. Wake up the screen by firmly pressing the Power key.
2. Place your finger on the lock icon and swipe up to unlock the screen.

Protect your phone from unauthorized access. Once locked, the phone can be unlocked by provoking the unlocking password set while creating this unlocking mechanism.

Phone Unlocking Methods

Choose and set a screen unlocking mechanism from:

→ → **Security** → **Screen lock**

It is important to remember the patterns/pin and/ or/ passwords, which you set for your phone. A forgotten password cannot be retrieved.

Smart Lock

Smart Lock feature allows you to disable the applications/code unlock method when you are at a specific place or the location is at a specific place or using the trust agent method.

You may set these smart lock methods from:

→ → **Security** → **Smart Lock**

The Smart Lock option will get unlocked only when you apply a trust agent/ any method other than "Swipe".

Google Search

Google Search is available on the home screen and in the application menu.

You can type your search keywords or use voice speak up as your search supports voice recognition also. Use voice commands to access various useful features in your handset.

Using the Touch Screen

Tap and Hold

Tap and hold an item to view the list of actions based on the selected item and condition. Also, you can move an item from the Apps screen to the home screen, or change the home screen wallpaper.

Drag an Item

Tap and hold an item and move your finger on the screen until you reach the target position. The item follows your finger.

You can generally drag items from one location to another on the home screen. Also, you can delete items from the home screen by holding the item and dragging it to the **Remove** Label that becomes available only when you hold the item on the home screen.

Swipe

Place a finger on the screen and steadily slide your finger in the desired direction.

For example, when you are viewing a picture, to view the next picture, swipe left.

Using the Pinch Zoom

You can zoom any image or web page and then use your thumb and index finger to control/ zoom through the pinch gesture.

Double-tap

Tap quickly twice on a webpage, map, or other screen to zoom. For example, double-tap a section of a webpage in the browser to zoom that section.

Using the Onscreen Keyboard

Some applications display the keyboard by default. In others, you will be required to tap a text field, where you want to enter text, to open the keyboard.

Recent Applications

Tap and hold the Recent Apps to view the list of recently used applications. You can easily remove items from the list (either system memory) and make your phone work faster.

There are two ways to remove items from the list

Drag an item towards left or right.

Tap the X (cross) icon on the item.

Make a Call

Go to → the menu screen or the home screen to open the dialpad for making calls.

By default, the dialer will display a list of contacts (or which calls have been made very often and the contacts you have been marked as favorites.

To dial a number, enter the number by tapping the keypad/ keypad, left. You can view the dialpad by tapping

Contacts

Go to → .

Store, view, and synchronize contact details in your contact list. You can mark contacts as favorites in your phonebook. Give wake or swipe left and right to view the list of contacts and have the contacts list.

Store new contacts to the contacts list by tapping on and then enterin the contact name, number and details in the respective fields.

Synchronize Your Contact List

You can synchronize your contacts list with any of your accounts configured on the device.

To synchronize your contact list:

1. Tap the any, visible on the contacts screen and then tap **Accounts**.
2. Select or add the accounts with which contact list is to be synchronized.

Your contacts synchronization will take few seconds to complete.

To sync/transfer contacts, you need to have Internet connectivity via your SIM or Wi-Fi. If your Sync does not proceed as expected, check network connectivity.

Airplane Mode

Some locations may require you to disable all the network-related functions of your Nokia. The Airplane Mode allows you to disable all incoming and outgoing calls, Wi-Fi, and Bluetooth connections.

To activate the airplane mode:

Open the toolbar panel and tap **Airplane mode** option.

Send Message

To send a message:

1. Tap the menu screen or the home screen to go to the messaging section and then tap to compose a message.
2. Tap the icon to add the type of files that can be attached and then select the desired type of attachment.
3. Tap to select the composition text box and enter your message text.
4. Enter the contact name/ (Fill and/or enter the phone number. You can tap the to view and select contacts/ from the contact list.
5. Tap to send the message.

Camera

Go to → .

Gallery

Go to → .

You can use the Gallery to view pictures, play videos, and share files. Tap an album to open its contents.

Music Player

Go to → .

FM Radio

Go to → .

You can listen to your favorite FM channels using the inbuilt FM receiver of your phone. Before starting FM, ahs, you need to plug-in the headset as it works as antenna for the FM radio. Use the intuitive icons in the radio interface to enjoy the functions of your mini FM device.

Press the phone's volume up/down keys on the right side of the phone to adjust the volume.

Settings, Networks, & Applications

Your phone can connect to networks and devices, including Internet, Wi-Fi, Bluetooth, and devices, such as headsets. You can also transfer files to/from your PC through the data cable.

Go to → .

Connect to the Internet

To configure Internet, go to → → **Data Usage** and tap the SIM connection on which data connection is to be enabled. Under the selected SIM tab, enable the **Cellular Data** option.

You may also need to configure the access point name for the data connection to work.

You can configure the access point name from:

→ → **More** → **Cellular networks** → **Access Point Names**

By default, the access point name gets configured once you insert the SIM card. If the access point name does not get configured in your settings on SIM, You may need to install those settings. If the access point names are not listed by default, please contact your network provider for the same.

Tethering & Portability

You can use your Q391 as a modem and connect your PC or laptop to the Internet through the device. Start using your Bluetooth pairs on other handset, PC or laptop now!

Go to → → **More** → **Tethering & portable hotspot**.

USB Tethering

1. Connect your phone with your PC/Laptop using the USB cable.
2. Enable the **USB tethering** option.
3. Select your phone network as the network connection on your PC/laptop and get access to the Internet.

Bluetooth Tethering

1. Pair your phone with the Bluetooth enabled PC/laptop via Bluetooth pairing option.
2. Enable the **Bluetooth tethering** option.
3. Use the paired PC/laptop, select the Bluetooth device 'your phone' and initiate to connect to the Internet.

Wi-Fi Hotspot

1. Go to the **Wi-Fi hotspot** option in your phone.
2. On the other Wi-Fi enabled PC/laptop, select your phone's Wi-Fi hotspot and connect to access internet.
3. View and configure Wi-Fi hotspot settings by tapping the **Wi-Fi hotspot** option.

Your Nokia operator will charge you based on your data usage.

Pair With Bluetooth Devices

Go to → → **Bluetooth**

Trusted your Q391 with trusted other Bluetooth device:

1. If/Otherwise, off **tap Bluetooth** and turn it on. Your phone scans and displays the list of Bluetooth devices in range.
2. Tap the ID of the other device in the list to pair with it.
3. You will be prompted to confirm to pairing on both devices. Tap **Pair** to confirm and enter the same PIN on both devices. Be cautious in pairing, pair/share connects to the device.

If the device you want to pair with is not in the list, make it discoverable and then tap the icon on the Bluetooth screen and select **Refresh**.

Google Maps

Google Maps is an app from Google that gives you access to various location-based services. You can view your location on a map, search for different landmarks, find directions to locations, and even view Street View, traffic conditions, and more. Google Maps uses your location to give you step-by-step route guidance while driving or walking. You can download maps to use offline, when you don't have an Internet connection. To enjoy best experiences with Google Maps, configure the location settings.

Enable location access from: → → → **Location**.

Go to → → to start using Google Maps.

Internet connection is required for using Google Maps. When you use the Map, you use your Internet connection to transfer data to and from your phone.

The Google Maps application may not be available in every screen, country or region.

Micromax does not guarantee the accuracy of any directional services.

Manage Applications

Your phone comes with a total of applications to make your life easier and more fun. Some of these are Google applications, which are available on your entertainment courtesy. You can download applications, games, movies, and books from the ever-increasing Google Play Store. Some items get installed on your daily in the Play Store to give users a never-ending fun experience.

To view and manage the list of all installed, downloaded and running applications, go to → → **Apps**.

To download/install games, games, movies, and books from the Google Play Store go to → → to access the Google Play Store. View the details and permissions/rights, as desired.

Not all items are free of cost in the Google Play Store.

You need to have an Internet connection and be signed in to your Google Account to use the Google Play Store.

Safety Precautions

Switch off your device in any area with potential explosive atmosphere. Sparks among not off-Nokia frequency may cause explosion or fire. Potential areas include fuel stations, petrol stations, fuel depots, chemical plants or places where blasting operations are in progress. Remember to comply with local regulations/restrictions in areas where electronic devices are not allowed.

Your Phone's radio waves may interfere with inadequately protected medical devices. Consult a doctor or the manufacturer of the medical device to know whether they are adequately shielded from external Radio Frequency. Switch off your device when regulations/notices/ posted.

Your phone may cause mild flashes in the vicinity of TV sets, computers, etc.

Only use Micromax specified batteries and charging devices. The battery may cause damage injury or burns if it is punctured, crushed, or subjected to external pressure. Do not dispose of the battery into a fire. Improper battery use may also result in an explosion and explosion/fire hazard. Comply with local disposal of batteries or the battery may explode.

Do not place this phone near electromagnetic data storage such as credit/debit cards. Information stored on them could be lost.

Permanent damage to hearing may occur if you use headphones at high volume. Adjust the volume to a safe level. Exposure to loud sound for long periods of time may damage your hearing. Avoid it. Infrasonic/ low interference caused by the phone. It is safer to use headphones or the earpiece. Please turn off your mobile during flight.

Manufacturers of medical devices recommend a minimum separation of 15 cm between a wireless handset and a pacemaker to avoid potential interference. Users of pacemakers or cardiac defibrillator to avoid issues among out of radio frequency interferences.

Your phone contains/includes/has on the power supply and must not be exposed to prevent damage to the charging device. The charger or adapter is intended for use in indoor locations accessible or protected locations (bathroom/ kitchen etc.).

Use only the supplied charger to replace the battery if any/ needed. SIM card and micro SD card: You must not open this phone or remove the battery. Do not remove the battery. Do not remove/ damage/ prohibited and will invalidate the warranty.

The phone may cause mild flashes in the vicinity of TV sets, computers, etc.

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Do not use hands chemicals, cleaning solvents, or strong detergents to clean the device. Wipe only with a soft, moist cloth to avoid the surface of the device.

Do not store your device near magnetic fields or allow your device to contact contact with magnetic fields for extended periods of time.

Battery Recommendations

- Please use the battery in a cool and well-ventilated place out of direct sunlight. We recommend you to charge the battery at room temperature range.
- Batteries have life cycles. After a full charge, if the power reserve of the battery drops significantly, please buy a new battery. Do not leave the battery as is. Replace the battery with a new battery of the same make and specifications.
- We recommend approved batteries, chargers, accessories and supplies. Micromax will not be held responsible for user's safety when using unapproved accessories or supplies.
- Please use the battery for its intended/ purpose. Please dispose of used batteries according to your local environmental laws and guidelines.

Taking Care of Your Device

Your device is a product of superior design and craftmanship and should be handled with care. The following suggestions will help you protect your phone.

- Keep the device dry. Precipitation, humidity, and all types of liquids or moisture can ruin the electronic circuits. If your device gets wet, remove the battery, wipe it with a dry cloth and take it to an authorized service center.
- Do not store the device in high or cold temperatures. Extreme temperatures can shorten the life of electronic devices and damage the battery.
- Do not use or store the device in dusty, dirty areas. Its moving parts and electronic components can be damaged by foreign substances.
- Do not attempt to open the device other than as instructions this guide. Unauthorized repairs may damage the device through handling rear break cover/ circuit boards and other components.
- Do not use harsh chemicals, cleaning solvents, or strong detergents to clean the device. Wipe only with a soft, moist cloth to avoid the surface of the device.
- Do not store your device near magnetic fields or allow your device to contact contact with magnetic fields for extended periods of time.

Extreme temperature may affect the performance of your device. Please dispose of used batteries according to your local environmental laws and guidelines.

Recycle your Phone

The WEEE logo (shown at the left) appears on the product (battery, handset, and charger) to indicate that this product must not be disposed off in dumpsters or bins. Please contact your local authorities for the disposal of all your electronic or electrical waste equipment by relocating over to the specified collection point for recycling/off-set/carbon neutral.

Collection and proper recovery of used electronic waste equipments at the time of their disposal is intended to conserve natural resources. Proper recycling of the electronic waste equipment will ensure safety of human health and environment. For more information on best practices for disposal of electronic waste equipments, please refer to our website www.micromax4life.com/recycling.

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